Treatment and recovery facility cleaning: what we clean

Tour the program with your operations lead and mark each room for the crew's list.

Program _____ **Address** _____

Walked by _____ **Date** _____

Resident bedrooms

- ☐ Furniture tops and window sills dusted
- ☐ Handles, switches and bed rails wiped
- ☐ Mirrors cleaned and bins emptied
- ☐ Floor vacuumed or mopped
- ☐ Belongings left where residents placed them
- ☐ Serviced while residents are in sessions or at meals

Restrooms and showers

- ☐ Shower walls, floors and doors free of soap film
- ☐ Drains cleared; grab bars and faucets polished
- ☐ Toilets, urinals and sinks disinfected
- ☐ Dispensers refilled; floors dried before reuse

Group rooms and counseling offices

- ☐ Chair arms, tables and door handles wiped
- ☐ Upholstered seating vacuumed; whiteboards cleaned
- ☐ Tissue boxes squared away
- ☐ Waiting room seating wiped; magazines straightened

Dining, kitchens and laundry

- ☐ Tables, chairs, counters and sinks after busy meals
- ☐ Microwave and refrigerator handles wiped
- ☐ Floors mopped under tables and along baseboards
- ☐ Household kitchen stovetops and cabinet fronts
- ☐ Laundry machines wiped, lint areas cleared

Lobby and staff offices

- ☐ Entry glass and reception counter
- ☐ Waiting chairs and guest restroom stocked
- ☐ Staff desks: phones and clear areas wiped, papers left
- ☐ Office carpet vacuumed

Protocol and scheduling

- [ ] Rooms, order and products set by your protocol
- [ ] EPA-registered products left for the label dwell time
- [ ] Terminal clean before the next admission
- [ ] Lobby finished ahead of evening visiting hours
- [ ] Client files and sign-in sheets left untouched

Notes