Childcare center cleaning: what we clean

Go room by room with your director and check each space for the evening route.

Center _____ **Address** _____

Walked by _____ **Date** _____

Classrooms

- ☐ Activity tables, low chairs and shelf tops wiped
- ☐ Cubby fronts, door handles, switches and cabinet pulls
- ☐ Classroom sinks cleaned; towel and soap dispensers refilled
- ☐ Trash and recycling taken out
- ☐ Art corner and sensory table surfaces and the floor around them
- ☐ Hard toys from the teachers' cleaning bin wiped and returned
- ☐ Displays and plush toys left as staff set them

Nap rooms

- ☐ Cots and vinyl rest mats wiped on the director's schedule
- ☐ Stack order kept the same
- ☐ Floor under the cots vacuumed or mopped
- ☐ Window sills and shelves dusted

Changing areas and child restrooms

- ☐ Changing stations cleaned every visit
- ☐ Product left wet for the maker's stated time, then dried
- ☐ Diaper pails emptied and relined
- ☐ Small toilets, low sinks and step stools
- ☐ Floors mopped into the corners

Meals, kitchen and staff rooms

- ☐ Snack and lunch tables after the last meal
- ☐ High chairs and booster seats, tray to legs
- ☐ Kitchen counters, sinks, appliance fronts and floor
- ☐ Staff room, director's office and front desk dusted and wiped
- ☐ Entry glass, sign-in counter and tablet stand
- ☐ Family waiting bench

Floors

- [ ] Circle-time rugs and classroom carpet vacuumed nightly
- [ ] Vinyl and tile in rooms, halls and restrooms mopped
- [ ] Carpet extraction booked for closure days
- [ ] Tile scrubbed or vinyl stripped and refinished when worn

Outside and extras

- [ ] Walkway and patio by the play yard pressure washed
- [ ] One-time reset after an open house or family night
- [ ] Your approved product list kept with the crew

Notes